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March 20, 2020

OFFICIAL CORRESPONDENCE

TO: All Faculty, Staff, and Students

RE: Updates for Online Transition of All Classes and Additional Information Regarding Global Effect of COVID-19

As the global effect of coronavirus (COVID-19) continues to evolve, ACI and its faculty and staff are committed to the health and safety of our students, their families, and our community. We are closely monitoring the changing situation and complying with our government's health guidance.

All classes for the upcoming term have been successfully transitioned to online. We will begin shipping textbooks and any applicable equipment today, and we do not anticipate an interruption in shipping at this time. We also have e-books as an option. The new academic quarter is still scheduled to begin on April 7, 2020. End-of-quarter completion continues with a few adjustments. **The clinical completion plan for next week has been postponed.**

The President announced today a freeze on any current student loan payments and interest with more announcements regarding student assistance coming.

Please check your e-mails for your upcoming class schedules and continue to check your e-mails, answer your phones, monitor social media, and view your text messages several times a day for additional details.

Important! If you do not have the required hardware to enroll in online classes, i.e., Internet access at your residence, software, or a computer, please contact the student services office at (972) 647-1607, Ext. 106 or

Faculty, Staff, and Students

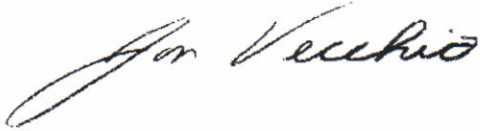
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Ext. 113, or by e-mail to canzaldia@arlingtoncareerinstitute.edu or esatchell@arlingtoncareerinstitute.edu. We have resources to get you what you need to be a successful online student.

Please be safe, and let us know if you need anything or if ACI can help in any way.

Sincerely,



JON VECCHIO
Director/CEO

JV/jb