



**2201 E. Lamar Boulevard, Suite 150
Arlington, Texas 76006
Phone: (972) 647-1607/1-800-394-5445
Fax: (972) 647-4044
www.arlingtoncareerinstitute.edu**

**CATALOG SUPPLEMENT
PUBLISHED AND EFFECTIVE MARCH 23, 2026**

This Catalog Supplement is part of the Arlington Career Institute Catalog.

The information contained in this catalog and supplement is true and correct to the best of my knowledge.

A handwritten signature in black ink that reads "Jon Vecchio". The signature is fluid and cursive, with a long, sweeping underline that extends to the right.

JON VECCHIO, Director
ARLINGTON CAREER INSTITUTE

FACULTY

Lisa Davila, LVN
Licensed Vocational Nurse
Navarro College

Christie Leiter, CSR
California and Texas Certified Shorthand Reporter
Lee College of Court Reporting

Dianna Vecchio, RPR
Registered Professional Reporter
Arlington Court Reporting College
(Now Arlington Career Institute)

Lysandra Waitemon, NRCMA, RMA, AHI
Certified Registered Medical Assistant
Certified Allied Health Instructor
American Medical Technologists
AS in Health Studies, Carrington College

Laura McCaskill
Attorney at Law
BA, Austin College
JD, St. Mary's University School of Law

Vicki Little
Administrative Assistant Program Manager
Frito Lay, Inc. (Retired)

Maureen Osanjo, MSN, APRN, FNP-BC, MBA
Family Nurse Practitioner-Board Certified
BNS and MSN, University of Texas at Arlington
MBA, Texas Woman's University
FNP, South University

Sandra Bhatnagar, LVN
Licensed Vocational Nurse
Lake County Vo-Tech

Arnitrice Griffin, BS, M Ed.
Career Services Coordinator
BS, Florida A & M University
Master of Education, Concordia University Texas

Cherresa Ingram, LVN
Licensed Vocational Nurse
Vernon Regional College

Nora Ruiz, NRCMA, NRCPT, NRCEKG, ST
Education America
High Tech Institute

Judy Brownlow
Assistant Director/Paralegal Program Manager
Arlington Court Reporting College
(Now Arlington Career Institute)

Helen Faulkner, MA, RN
Registered Nurse
BA, Western Michigan University
MA, Saint Francis College, Graduate Division
ASN, Ivy Tech Community College

Emily Rendon Rodriguez, BSN, RN
Registered Nurse
AAS in Nursing, Tarrant County College
BSN, Texas Tech University Health Sciences Center

Gloria Moss
AAS, Court Reporting Institute of Dallas
Texas Certified Shorthand Reporter (Retired)

Tracy McKinnon, MSN-Ed., RN
Registered Nurse
BSN and MSN, West Coast University

Barbara Montgomery, BS, CVR, CCR-V
Certified Verbatim Reporter
Certified Court Reporter – Voice
BS, University of Nevada, Las Vegas
Graduate, Arlington Career Institute, CR-VW

Glendine Lipford, BS, CSR
Texas Certified Shorthand Reporter
AA, Court Reporting Institute of Dallas
BS, Howard Payne University

The information contained in this catalog and supplement is true and correct to the best of my knowledge.



JON VECCHIO, Director
ARLINGTON CAREER INSTITUTE

FACULTY (cont.)

Pamela Pankey, MSN, RN
Registered Nurse
BSN, University of North Dakota
MSN, Texas A & M, Corpus Christi

Ashley Mwangi, BSN, RN
Registered Nurse
BSN, University of Texas at Arlington

Esther Knight, BSN, RN
Registered Nurse
AAS in Nursing, Tarrant County College
BSN, Midwestern State University
Bachelor's Degree in Chemistry, University of Nigeria
MBA, University of Greenwich

Diana Buruca, CSR
Texas Certified Shorthand Reporter
Arlington Career Institute

Jennifer Williams, BNS, RN
Registered Nurse
ADN, San Bernardino Valley College
BSN, Grand Canyon University

Luis Rangel, MSN, DNP, RN
Doctor of Nursing Practice
BSN and MSN, Texas A & M International University
DNP, Aspen University

Margaret Walker, LVN
Licensed Vocational Nurse
Concorde Career College

Elina Salam, LVN
Licensed Vocational Nurse
Concorde Career College

The information contained in this catalog and supplement is true and correct to the best of my knowledge.



JON VECCHIO, Director
ARLINGTON CAREER INSTITUTE

ADMINISTRATIVE STAFF

Jon Vecchio
CEO/Director
BBA, University of Texas at Arlington

Tom Vecchio
CFO/Financial Aid Director
BA, University of Texas at Arlington

Judy Brownlow
Assistant Manager/Paralegal Program Manager
Arlington Court Reporting College
(Now Arlington Career Institute)

Terri McDougald
Director of Admissions
Texas CSR (Retired)
ACI Graduate, Voice Writing Program

Jon Vecchio, Jr.
Administration/Student Services
BA, Austin College

Tommy Vecchio
Assistant Financial Aid Director
University of Arkansas

Mandy Drogemuller
Career Services Coordinator
BA and MS, California Baptist University

Cristen Lumbreras
Registrar/Student Services
BBA, McMurry University

Arnitrice Griffin
Career Services Coordinator
BS, Florida A & M University
Master of Education, Concordia University Texas

Jim Vecchio
Financial Aid Officer
BA, University of North Texas
Graduate, ACI Paralegal Program

Ashley Plociniak
Senior Admissions Representative
Bachelor's in Clinical Psychology, Kaplan University
U.S. Military Veteran

Kennedy Lindner
Administrative Assistant
BA, Austin College

Laura Castillo
Financial Aid Officer

Jess Nimergood Vecchio
Social Media Manager
BS, Texas Christian University

Adelina Munoz
Financial Aid Officer

Heather Garcia
Admissions Representative
Kaplan College

The information contained in this catalog and supplement is true and correct to the best of my knowledge.



JON VECCHIO, Director
ARLINGTON CAREER INSTITUTE

COURT REPORTING STENO MACHINE PROGRAM TUITION AND FEES

Registration Fee	\$100
Tuition	\$26,000
Books	\$605
Lab Fees/Realtime Coach	\$1,500
Total Cost of Program	\$28,205

NOTE: See ACI Catalog, page 8, for important information regarding the Court Reporting Steno Machine Program.

NOTE: Textbook prices are subject to change by suppliers.

Optional fees for Texas court reporting certification can be found at www.txcourts.gov/jbcc/court-reporters-certification/exam/ and www.trca-online.com/.

Optional fees for national court reporting certification can be found at www.ncra.org/.

The information contained in this catalog and supplement is true and correct to the best of my knowledge.



JON VECCHIO, Director
ARLINGTON CAREER INSTITUTE

COURT REPORTING VOICE WRITING PROGRAM TUITION AND FEES

Registration Fee	\$100
Tuition	\$17,236
Books	\$431
*Voice Writing Equipment, Software, and Hardware	\$4,100
Lab Fees	\$820
Total Cost of Program	\$22,687

*LENOVO P14 R7/16/512/3y
DRAGON DPI 16
Voice Writing Method by Bettye Keyes
TalkTech SR-Pro 1 and extra mouth pieces
TalkTech Muffle Mitt
Andrea USB 2.0 External Sound Card
SoundBlaster Sound Card

Since the CAT software is a separate contract between the student and Advantage Software, students purchase student version Eclipse software directly through Advantage Software for a one-time fee of \$100 after equipment is issued by the school. The court reporting department provides instructions so that this step is done correctly.

* Prices and equipment subject to change

Optional fees for Texas court reporting certification can be found at www.txcourts.gov/jbcc/court-reporters-certification/exam/ and www.trca-online.com/.

Optional fees for National Verbatim Reporting certification can be found at www.nvra.org/.

The information contained in this catalog and supplement is true and correct to the best of my knowledge.



JON VECCHIO, Director
ARLINGTON CAREER INSTITUTE

PARALEGAL/LEGAL ASSISTANT PROGRAM TUITION AND FEES

Registration Fee	\$100
Tuition	\$14,080
Books and E-books	\$908
Lab Fees	\$250
Total Cost of Program	\$15,338

ADMINISTRATIVE ASSISTANT PROGRAM TUITION AND FEES

Registration Fee	\$100
Tuition	\$8,456
Books	\$291
Lab Fees	\$250
Total Cost of Program	\$9,097

The information contained in this catalog and supplement is true and correct to the best of my knowledge.



JON VECCHIO, Director
ARLINGTON CAREER INSTITUTE

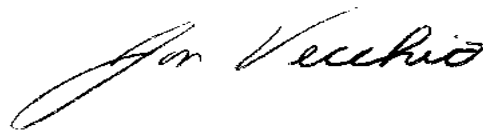
MEDICAL OFFICE SPECIALIST PROGRAM TUITION AND FEES

Registration Fee	\$100
Tuition	\$13,500
Books	\$1,414
Lab Fees	\$250
Total Cost of Program	\$15,264

MEDICAL ASSISTANT PROGRAM TUITION AND FEES

Registration Fee	\$100
Tuition	\$10,000
Books	\$953
Lab Fees	\$350
Total Cost of Program	\$11,403

The information contained in this catalog and supplement is true and correct to the best of my knowledge.



JON VECCHIO, Director
ARLINGTON CAREER INSTITUTE

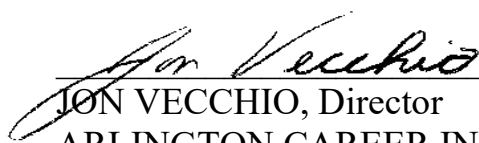
NURSING ASSISTANT PROGRAM TUITION AND FEES

Registration Fee	\$95
Tuition	\$837
Books	\$63
Total Cost of Program	\$995

VOCATIONAL NURSING PROGRAM TUITION AND FEES

Registration Fee	\$100
Tuition	\$20,632
Books	\$2,747
Lab Fees	\$500
Total Cost of Program	\$23,979

The information contained in this catalog and supplement is true and correct to the best of my knowledge.



JON VECCHIO, Director
ARLINGTON CAREER INSTITUTE

MISCELLANEOUS FEES


Reentry Fee	\$100
ACI Transcript Fee	\$7
Replacement Diploma Fee	\$20
Texas High School Transcript	\$10
Out-of-State High School Transcript	\$15
GED – Texas	*Free
GED – Out of State	\$15
Texas College Transcript	\$15
Out-of-State College Transcript	\$20

*If available on Texas GED website. If not, the fee is \$10.

NOTE: Textbook prices are subject to change by suppliers. All textbooks and equipment subject to applicable state sales tax.

ACI reserves the right to change tuition. Students are charged for their tuition by the program, and there will be no change in the tuition amount provided the student remains in school. Should a student withdraw from school and return at a later date, the student would be charged the current tuition rate, which may be different from the original tuition amount, for the remainder of the program. All equipment and textbooks are subject to applicable sales tax.

The information contained in this catalog and supplement is true and correct to the best of my knowledge.


JON VECCHIO, Director
ARLINGTON CAREER INSTITUTE