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This catalog supplement is part of the Arlington Career Institute school catalog.

The information contained in this catalog and supplement is true and correct to the best of my knowledge.

JON VECCHIO, Director

ARLINGTON CAREER INSTITUTE

for Vecelio

FACULTY

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Texas Certified Shorthand Reporter AA, Court Reporting Institute of Dallas

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California and Texas Certified Shorthand Reporter

Lee College of Court Reporting

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Registered Professional Reporter Arlington Court Reporting College (Now Arlington Career Institute)

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AS in Health Studies, Carrington College

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JD, St. Mary's University School of Law

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AA, Florida Community College at Jacksonville

BA, University of Maryland University College

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ARLINGTON CAREER INSTITUTE

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ADMINISTRATIVE STAFF

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AS, Keiser University
Nationally Registered Certified MA

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JON VECCHIO, Director

COURT REPORTING STENO MACHINE PROGRAM TUITION AND FEES

Registration Fee	\$100
Tuition	\$22,800
Books	\$655
Steno Machine and Case CATalyst Software	\$2,365
Lab Fees/Realtime Coach Access	\$1,500

Total Cost of Program \$27,420

NOTE: See ACI Catalog, page 8, for important information regarding the Court

Reporting Steno Machine Program.

NOTE: Steno machine and textbook prices are subject to change by suppliers.

Optional fees for Texas court reporting certification can be found at www.txcourts.gov/jbcc/court-reporters-certification/exam/ and www.trca-online.com/.

Optional fees for national court reporting certification can be found at www.ncra.org/.

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COURT REPORTING VOICE WRITING PROGRAM TUITION AND FEES

Registration Fee	\$100
Tuition	\$16,236
Books	\$465
*Voice Writing Equipment, Software, and Hardware	\$4,100
Lab Fees	\$820

Total Cost of Program \$21,721

*Voice Writing Equipment Includes:

Lenovo ThinkPad P15s G2 with i7/16GB/512SSD/W10P-64/3y

(includes custom setup and support)

Dragon Professional 15 Individual

Realtime Voice Writing Manual and Setup Files by Bettye Keyes

Talk Tech Smart Mic (SR Pro-1)

Andrea USB Mic Adapter (MA)

CAT Voice Software

* Prices and equipment subject to change

Optional fees for Texas court reporting certification can be found at www.txcourts.gov/jbcc/court-reporters-certification/exam/ and www.trca-online.com/.

Optional fees for national verbatim reporting certification can be found at www.nvra.org/.

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JON VECCHIO, Director

PARALEGAL/LEGAL ASSISTANT PROGRAM TUITION AND FEES

Registration Fee	\$100
Tuition	\$13,080
Books and E-books	\$925
Lab Fees	\$250
Total Cost of Program	\$14,355

Optional fees for national paralegal certification can be found at www.nala.org/.

ADMINISTRATIVE ASSISTANT PROGRAM TUITION AND FEES

Registration Fee Tuition Books	\$100 \$8,456 \$511
Lab Fees Total Cost of Program	\$250 \$ 9,317

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HVAC PROGRAM TUITION AND FEES

DESCRIPTION	COST
Registration Fee	\$100
*Tools and Supplies	\$1,350
Tuition	\$6,400
TOTAL COST OF PROGRAM	\$7,850

Note to Students: Please see page 44 of the school catalog for potential out-of-pocket costs related to attending the HVAC program.

For full refunds, ACI can withhold cost of the tools from the refund as long as they were necessary for the portion of the program attended and separately stated in the enrollment agreement. After the 72-hour cancellation privilege has expired, no refund is permitted nor will be given to the student for the cost of the tools and supplies. After the expiration of the 72-hour cancellation privilege, the tools and supplies become the property of the student.

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^{*}All students must purchase these items from ACI to ensure safety, uniformity, and authenticity. No exceptions under any circumstance will be made.

Registration Fee	\$100
Tuition	\$12,500
Books	\$1,809
Lab Fees	\$250
Total Cost of Program	\$14,659

MEDICAL ASSISTANT PROGRAM TUITION AND FEES

Registration Fee	\$100
Tuition	\$12,671
Books	\$1,158
Lab Fees	\$350
Total Cost of Program	\$14,279

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NURSING ASSISTANT PROGRAM TUITION AND FEES

Registration Fee Tuition Books	\$882 \$63
Total Cost of Program	\$995

VOCATIONAL NURSING PROGRAM TUITION AND FEES

Registration Fee	\$100
Tuition	\$18,600
Books	\$2,090
Lab Fees	\$500
Total Cost of Program	\$21,290

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MISCELLANEOUS FEES

Reentry Fee	\$100
ACI Transcript Fee	\$7
Replacement Diploma Fee	\$20
Texas High School Transcript	\$10
Out-of-State High School Transcript	\$15
GED – Texas	*Free
GED – Out of State	\$15
Texas College Transcript	\$15
Out-of-State College Transcript	\$20

^{*}If available on Texas GED website. If not, the fee is \$10.

NOTE: Textbook prices are subject to change by suppliers. All textbooks and equipment subject to applicable state sales tax.

ACI reserves the right to change tuition. Students are charged for their tuition by the program, and there will be no change in the tuition amount provided the student remains in school. Should a student withdraw from school and return at a later date, the student would be charged the current tuition rate, which may be different from the original tuition amount, for the remainder of the program. All equipment and textbooks are subject to applicable sales tax.

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